

### Volunteer Policy & Agreement

Servant's Heart Center relies on more than 70 individual and group volunteers, whose hours total over 8,300 every year to fulfill our mission. Our various projects offer fun and unique ways for individuals and groups to contribute their time, talents and resources to serve children, seniors and others in need.

While we do accept volunteers that need to fulfill court ordered community service hours, please note that your offense must NOT involve a violent crime, theft, drug or sexual offense charge. You also must be willing to provide all of the information regarding the court order and/or Probation/Division officer information for follow up by our organization on your first volunteer shift. We specifically need your documents to list your offense. Please let us know upon arrival that you are court ordered so we can enter your information into our system for tracking.

Servant's Heart Center asks all volunteers to:

1. Contact Volunteer Coordinator for work opportunities. *Commitment is valuable!*
2. Discuss choice of work details with the Volunteer Coordinator. *Skills are valuable!*
3. Let Volunteer Coordinator know when they are able to work. *Notice is appreciated!*
4. Sign in and out on the Volunteer Sign In log. *Time is valuable!*
5. Check in with the Manager of the Day for work detail. *Efforts are valuable!*
6. Wear closed toed shoes. Long hair is best pulled back. *Safety is important!*

### Waiver for Volunteers

I hereby release, indemnify, and hold harmless Servant's Heart Center from any and all liability claims, demands and causes of action of whatever kind and nature, including any injury caused by negligence incurred in conjunction with the Servant's heart center. In addition, Servant's Heart Center has my permission to use any photographs or videos taken for publicity purposes.

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### ***For a person under the age 18:***

Name of youth: \_\_\_\_\_ Name of parent: \_\_\_\_\_

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

1/26/2016